



**TAUMEASINA ISLAND**  
RESORT - SAMOA

**PACIFIC JUDICIAL INTEGRITY PROGRAM TO FEDERAL  
COURT OF AUSTRALIA**

01<sup>ST</sup> – 06<sup>TH</sup> DECEMBER 2024

Friday, 15 November 2024

**PACIFIC JUDICIAL INTEGRITY PROGRAM to FEDERAL COURT OF AUSTRALIA  
ACCOMMODATION & CONFERENCE 1<sup>ST</sup> – 6<sup>TH</sup> DECEMBER 2024**

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**ACCOMMODATION**

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**SPECIAL RATES**

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Rooms, Gym, Spa & Sauna, Resort Pool, Non-motorize Water-sports, Tennis Court, 2 Restaurants and 1 bars

Accommodation Type:	Bedding Configuration:	Price:	Maximum per room
Deluxe Ocean View Room	1 King Bed	<b>WST\$450 inclusive 15% taxes</b>	Maximum of 2 A
Deluxe Ocean View Double Room	2 Double Bed	<b>WST\$450 inclusive 15% taxes</b>	Maximum of 2A
2 Bedroom Villa	2 King Bed + 1 sofa	<b>WST\$980 inclusive 15% taxes</b>	Maximum of 5 Adults
3 Bedroom Villa:	3 King Bed + 1 sofa	<b>WST\$1450 inclusive 15% taxes</b>	Maximum of 7 Adults
3 Bedroom Cove Villa:	3 King Bed +2 sofa	<b>WST\$2000 inclusive 15% taxes</b>	Maximum of 7 Adults

**RATE INCLUSIONS AND CONDITIONS**

- The above quoted rates are confidential and, in Samoan Tala, inclusive of 15% government tax, and cannot be shared online or through a travel agency, this may result in retraction of discounts.
- To confirm bookings under the contract rate please email [group@taumeasinainislandresortsamoa.com](mailto:group@taumeasinainislandresortsamoa.com)
- The rates quoted for, Ocean View rooms and Deluxe Ocean View rooms are for two adults only each additional guest up to 4 guests per room (Only for Double occupancy rooms) will be charged the extra guest charge. This amount includes bed and daily breakfast.
- The occupancy of 4 adults per room, only applies to double rooms, however each extra guest above two guest will be charged the extra guest charge
- For standard ocean view rooms and deluxe ocean view rooms the maximum guest per room is three, the extra charge applies for the third guest as mentioned above.
- The contracted rate during PJIP conference is guaranteed for the room nights as per above.
- Request for upgrades are only subject to availability and must be mentioned when making the booking.
- Room rates include daily buffet breakfast up to 2 per booking served in Lapita's Restaurant.
- All rates for Ocean View Rooms and Deluxe Ocean View Rooms are quoted for single or twin/double share; rates for Villas are quoted for up to 2 adults and 2 children.
- Additional persons in rooms (to maximum occupancies above) will be charged WST115 per person per night

## **PACIFIC JUDICIAL INTEGRITY PROGRAM to FEDERAL COURT OF AUSTRALIA ACCOMMODATION & CONFERENCE 1<sup>ST</sup> – 6<sup>TH</sup> DECEMBER 2024**

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### **TAXES AND SERVICE CHARGES**

VAGST is included in all prices, unless otherwise specified. VAGST is currently 15%, subject to change without notice. Where a price or rate is commissionable said commission applies to the net price, the VAGST component is non-commissionable.

### **GUEST DETAILS**

It is our understanding that you will provide us with guest names and contact details, arrival and departure dates, and twin share/ Villas accommodation information for all guests.

In keeping with standard hotel practices, all guests will be required to provide credit card unless alternative arrangements have been made.

For guest without credit card, we will put "Stop Posting" in their rooms and they can pay cash directly when ordering room service.

### **Check in & Check out Policy:**

Hotel check in time is 14:00 and check out time is 11:00

Early check in can guarantee in advance for rooms/villas confirm from the night before.

Late check out is subject to availability and a fee applies. (Please liaise with our Front Office team on the night before departure day to confirm late check out)

### **AIRPORT TRANSFER SERVICE & POLICY:**

Airport transfers are available and must be reserved at least 14 days in advance.

Airport transfers maybe shared with other passengers at the following fee:

- One way – WST 45.00 per adult & SAT23.00 per child under 12yrs-5yrs
- Return/ Two way – WST 90.00 per adult & WST 46.00 per child under 12yrs-5yrs
- Private transfer – WST 280.00 (One way)

### **RESPONSIBILITIES**

Taumeasina Island Resort accepts no responsibility for contracts or arrangements entered into directly by the client with external service providers. Taumeasina Island Resort; reserves the right to refuse service to any guest considered to be intoxicated and reserves the right to request/enforce the removal of any persons whose actions and/or behaviours threaten the safety or relaxed enjoyment of other guests, visitors or resort staff.

### **HOTEL FACILITIES**

#### **Conference facilities**

Taumeasina Island Resort features the largest, most comfortable state of the art, conference facilities and meeting rooms catering to groups from 5 to 800 people.

#### **Fitness centre, SPA and Recreation**

Stay in shape even when you're away from home

Private fitness centre, SPA with manicure and pedicure room, Saunas and resort style pools are available at Taumeasina Island Resort, snorkelling, kayaks and catamarans all available.

#### **Business Service**

We'll help you get the job done

Each Villa offers high-speed Internet and, and an on-site business centres include the latest technology and spaces to meet with colleagues

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#### **Taumeasina Island Resort**

Beach Road, Moata'a, Apia Samoa

Ph: +685 61000

[www.taumeasinainlandresortsamoa.com](http://www.taumeasinainlandresortsamoa.com)

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**PRIVATE EVENTS & CONFERENCE**

Taumeasina Island Resort is the superb setting for all manner of occasions, offering a range of venue options for meetings and conferences, its proximity to the capital city and modern facilities make it the first choice for your meeting requirements. We cater to groups as small as ten or as many as eight hundred. Our experienced staff understand the importance of your time and will assist with all requests. They are trained to ensure the process runs seamlessly at every stage. Our facilities are equipped with state-of-the-art features to ensure we offer the very best available throughout the South Pacific.

**CONFERENCE ROOMS:**

The Samoa Ballroom is made of three large conference rooms, separated by foldable walls, and is equipped with state of the art technology and quality sound proofing. All of our rooms are designed for your convenience to be “plug and play”.

We have chosen to name the meeting spaces after the three biggest islands in Samoa, Savai'i, Manono and Upulo Room.

The room can be utilized either as three separate rooms, or can be used as the Samoa Ballroom. The Samoa room is 33 meters in length and 18 meters in depth, and is approximately 600 square meters.

Room	Theatre	Classroom	Banquet	U-Shape	Cabaret	Board
Samoa Ballroom (3 Rooms)	500	300	320	120	250	150
2 x Conference Rooms	200	80	130	70	100	70
1 x Conference Room	150	40	50	30	40	30
Bilateral Room (ground floor)	20	10	10	10	5	15
Breakout Room (top floor)	20	10	10	10	5	15

**Ballroom Venue Hire:** WST \$4500 per day

**Sina Restaurant:** WST \$1500 per day

**Bilateral Room (close to the Bar):** WST \$500 per day

**Breakout Conference Room (second floor):** WST \$500 per day

**Extra charges on top of venue hire:**

**Turn Around for set up:** WST \$1000.00 per day

**Last Minute Changes:** WST \$1000.00 per day

**Inclusion for our venue hire Samoa Ballroom:**

- Podium/Lectern
- Screen & Projector
- PA System
- 2 x cordless microphones
- 1 x Flip Chart with Markers
- 1 x Whiteboard with markers
- Writing Pads
- Pens
- Chilled Filtered Water.
- Mints
- Conference set up & Staff
- Simple Centerpieces

**Venue Hire Inclusions for Bilateral & Breakout Conference Room:**

- Podium/Lectern
- TV Screen
- 1 x Flip Chart with Markers

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- 1 x Whiteboard with markers
- Writing Pads
- Pens
- Chilled Filtered Water.
- Mints
- Conference set up & Staff
- Simple Centerpieces

### **Inclusion for our venue hire Sina Restaurant;**

- Podium/Lectern
- Screen & Projector
- PA System
- 2 x cordless microphones
- 1 x Flip Chart with Markers
- 1 x Whiteboard with markers
- Writing Pads
- Pens
- Chilled Filtered Water.
- Mints
- Conference set up & Staff
- Simple Centerpieces

**Please note that you will have to provide your own multiplug to use for laptops (we can provide 1 multiplug) , bring own laptop for presentation.**

**EXTRAS charges apply:**

- o Extra Mics: Depending on the number of mics per day
- o Table Microphones

**Wireless High Speed Internet Charges: (Please let us know in advance like 5 days prior conference if our high speed WIFI require and will confirm)**

20MBPS - \$650 per day

50MBPS - \$1,300 per day

### **Printings**

Colour Printing - \$2 per copy

B/W Printing - \$1.5 per copy

### **CONFERENCE MEALS**

#### **Morning & Afternoon tea:**

- Please refer to attached menu you can confirm selections and forward to us 2 weeks prior meeting.
- Both open only for 2hrs before clearing
- Takeaways are strictly not allow

#### **Lunch – Meeting**

- You can select from our conference menu for lunch buffet, if number confirm less than 30pax please note we can't do buffet guest can pre-order from our Lapita A la carte menu attached.
- Takeaways are strictly not allow for buffet.

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**COST SUMMARY FOR CONFIRMED BOOKINGS:**

<b>Group Accommodation</b>			
<b>Quantity</b>	<b>Description</b>	<b>Cost per Unit (WST)</b>	<b>Total (WST)</b>
125	25 x Hotel Deluxe Ocean Rooms	\$450.00	\$56,250.00
1	1 x 2 Bedroom Villa	\$980.00	\$980.00
3	Sina Venue Hire	\$1500.00	\$4,500.00
1	Bilateral Room Venue Hire	\$500.00	\$500.00
3	50MBPS WIFI	\$1300.00	\$3,900.00
87	Morning Tea – 29pax	\$45.00	\$3,915.00
87	Afternoon Tea – 29pax	\$45.00	\$3,915.00
90	Lunch Buffet – 30pax	\$65.00	\$5,850.00
<b>TOTAL AMOUNT (WST)</b>			<b>\$79,810.00</b>
<b>20% NON REFUNDABLE DEPOSIT REQUIRED NOW:</b>			<b>\$15,962.00</b>
<b>November 29<sup>th</sup> 2024 30% DEPOSIT REQUIRED:</b>			<b>\$23,943.00</b>

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**PAYMENT TERMS FOR BOTH CONFERENCE & ACCOMMODATION.**

A 20% Non-Refundable deposit is required to secure and guarantee Accommodation & Conference bookings.  
 20% Non-Refundable deposit must be paid before **12<sup>th</sup> November 2024.**  
 Another 30% deposit must be paid before **29<sup>th</sup> November 2024.**  
 Accommodation cancellation if received outside 14days prior to arrival date, the deposit 30% can be refunded.  
 Room cancellation received within 14-7days prior to arrival date, 50% will be charged from the total accommodation.  
 Room cancellation received within 7days 100% will be charged.  
 Conference cancellation received outside 14days 30% deposit can be refunded  
 Conference cancellation received within 7days will be charge 100%.  
 Numbers for conference meals must be confirmed 5 days prior, any decreased numbers on the day of the conference we will still charge the confirm numbers as its already prepare and order. If more people show up will also be charged accordingly for morning, afternoon teas and lunch buffet.  
 It is agreed a final invoice to cover the balance of the group room booking, conference expenses and any additional agreed extra costs will be paid within 7 working days from receipt of final invoice, upon completion of the workshop.  
 Late payments for both Accommodation & Conference may refund in retraction of discounts.  
 All room incidentals will be paid for by individual unless otherwise agreed.

**PAYMENT RESPONSIBILITIES**

Client to check off

	Individual	Master Account	Other
Room	_____	_____ ✓	_____
Programmed Functions	_____	_____ ✓	_____
Incidentals (in rooms)	_____ ✓	_____	_____
Other	_____	_____	_____ ✓

**Company Charge Back:**

Please complete the name and signature of those representatives authorized to charge expenditure to the company:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**SIGNING FOR AND ON BEHALF OF:**

**TAUMEASINA ISLAND RESORT**

**FEDERAL COURT OF AUSTRALIA**

Name:

\_\_\_\_\_  
 Taumeasina Island Resort  
 Apia Samoa  
 +685 61000  
[sm@taumeasinainislandresortsamoa.com](mailto:sm@taumeasinainislandresortsamoa.com)  
 \_\_\_\_\_

Name:

\_\_\_\_\_  
 Federal Court of Australia  
 119N Quay, Brisbane  
 Queensland 400  
 \_\_\_\_\_

Date:

15/11/24

Date:

15 November 2024