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Edit Vacancy 10725156

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Agency	Position	Duties	Notice Details	Review	Submit
Notice Number:			10725156		
Submit Notice in:			PS19-Mon - 07 May 2018		
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Attorney-General

Vacancy N.N. 10725156

Federal Court of Australia

Closing date: Monday, 21 May 2018

Job Title:	Senior National Judicial Registrar
Job Type:	Ongoing, Full-time
Location:	Sydney - NSW; Melbourne - VIC; Brisbane - QLD; Adelaide - SA; Perth - WA; Canberra - ACT
Classification:	Senior Executive Service Band 2
Agency Employment Act:	PS Act 1999
Agency Website:	http://www.fedcourt.gov.au

Job Description

Duties

The Court has successfully implemented a number of important reforms through the National Court Framework (NCF). The NCF is a fundamental reform of the Court and the way it operates. The key purpose of the NCF is to reinvigorate the Court's approach to case management by further modernising the Court's operations so that the Court is better placed to meet the demands of litigants and can operate as a truly national and international Court. The NCF reforms have focused on matters relevant to the work undertaken by the judges of the Court, including the allocation of case work to judges on a national basis, the organisation and management of the Court's work nationally through the introduction of nine National Practice Areas (NPAs), the introduction of a national duty system and the reform of the Court's practice and procedure through the introduction of a suite of new practice notes, including the Central Practice Note. The Court is now extending the NCF (and its core principles) to other broader and related areas of judicial and registrar work across both the FCA and the Federal Circuit Court (FCC) (general federal law), in its aim to ensure an efficient, effective and nationally consistent approach to the allocation and management of that work and to create opportunities for the advancement and career development of Judicial Registrars.

Judicial Registrars are registrars of the FCA and FCC and undertake a diverse range of work. In the FCA, Judicial Registrars undertake work across all nine NPAs and sub-areas, primarily by conducting mediations, as well case management support, such as conducting expert conferences. They also carry out delegated judicial functions in the area of corporations law, presiding in Court over winding up and other corporations insolvency cases. In the FCC, Judicial Registrars undertake similar work, including conducting mediations and presiding in Court over bankruptcy and migration cases. In addition, some Judicial Registrars have separate appointments requiring them to undertake specific work with various Courts or Tribunals such as the Registrar of the Australian Competition Tribunal and the Supreme Court of Norfolk Island.

The Principal Judicial Registrar & National Operations Registrar (PJR) and the National Operations Team are responsible for ensuring the proper implementation of the NCF and its ongoing functions. More particularly, the National Operations Team has a number of key responsibilities as part of the implementation and operations of the NCF, including:

- assisting with the design and coherent operation of the NCF (across first instance and appellate work);
- the national allocation, management and workload analysis of all judicial and registrar general federal law work; and
- judicial support, including mediation and high level case management support.

The Senior National Judicial Registrar (SNJR) is a new national role within the National Operations Team. This position is multi-faceted and will play a critical role within the reformed structure of the Court and will support the PJR through a key leadership role in the following areas:

- Engaging with judges collaboratively to identify critical judicial support work to be undertaken by Judicial Registrars for the effective case management and disposition of proceedings.
- Ensuring the application of NCF principles to the work undertaken by Judicial Registrars and the support they provide

to judges nationally.

- Performing delegated judicial functions at a high level, including conducting complex mediations and case management.
- Undertaking the national management of Judicial Registrars, including analysing the nature of their casework and workload, and overseeing the national allocation of registrar work.
- Ensuring that appropriate legal and administrative support is provided to Judicial Registrars, so that they can carry out their work effectively.
- Liaising with internal and external stakeholders in areas of Judicial Registrar practice.
- Supporting one or more National Coordinating NPA judges with the management of NPAs.
- Undertaking the national management of the service arrangements for litigants in person, in both the original and appellate jurisdiction.

Eligibility

Competencies & Attributes:

To undertake this role the successful applicant must have:

- extensive experience in high level civil litigation;
- a comprehensive understanding of how high level case management and complex mediations are undertaken;
- extensive understanding of the jurisdiction and practices and procedures of the Federal Court and the FCC;
- extensive experience leading and managing staff in a senior management roles;
- a proven ability to: work autonomously and with the necessary authority and accountability in a senior managerial role; manage multiple responsibilities effectively and prioritise matters appropriately; and build and sustain positive relationships with a network of key stakeholders internally and externally.

Formal Qualifications:

This position requires the occupant to perform statutory legal functions, as required, including conducting mediations and case management. Therefore, legal qualifications and admission as a practitioner of the High Court and/or the Supreme Court of a State or Territory of Australia is essential.

In addition, it is highly desirable for the applicant to:

- have extensive experience in civil litigation (including exposure to high level case management) in superior courts of Australia; and
- be accredited as a mediator with experience in conducting mediations.

Employment with the Court is subject to the terms and conditions in the Public Service Act 1999, and the following conditions:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. National Police Check – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;
3. Health clearance – the successful applicant will be required to complete a health declaration and may be required to attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Notes

For more information on the position, including how to apply, please obtain the position description from the Court's website by clicking the "apply online" button below.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

Please note there is only one position, which will be based in any capital city in Australia (depending on the location of the successful candidate)

A suitable remuneration package will be negotiated for the successful candidate which will include base salary, Executive Vehicle Allowance and Superannuation of 15.4% of base salary

To Apply

Position Contact:	Matt Asquith, 02 4253 6230
Agency Recruitment Site:	http://www.fedcourt.gov.au

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware that;

- . the names of successful applicants may also be notified in all formats of the electronic Public Service Gazette
- . applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

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Job category:	Legal
Identified position?	No
Affirmative measure vacancy - Indigenous?	No
Affirmative measure vacancy - Disability?	No
Graduate program?	No
ISAC program?	No
RecruitAbility scheme?	No
Postcodes	2000
Expected vacancy?	No
Publish on Australian Job Search?	No