



## ***2025 Associate Positions***

### ***Federal Court of Australia (Perth Registry)***

The Hon Justice Katrina Banks-Smith invites applications for positions as her Associate and Research Associate at the Federal Court of Australia (Perth Registry), commencing on 20 January 2025. Associates are employed as part of the Judge's personal chambers staff.

The Associate's duties include administrative and in-court support for Justice Banks-Smith, communicating with solicitors, counsel and litigants, undertaking specific legal tasks and proofing draft judgments. The role includes supporting her Honour when working in interstate registries.

The Research Associate provides legal support and research for Justice Banks-Smith. Duties include researching a broad range of legal issues, drafting research notes and proofing draft judgments. The Research Associate performs some of the tasks of an Associate when required.

Applicants should possess the following attributes:

- a law degree (completed as at January 2025);
- a strong record of academic achievement;
- a high level of organisation and administrative efficiency;
- exceptional research and analytical skills;
- excellent verbal, interpersonal and written communication skills; and
- editorial skills.

Her Honour particularly encourages applications from persons who already have some legal experience in the workforce.

Applications should include a curriculum vitae, an academic statement and a brief statement as to why the applicant would like to work as an Associate and/or Research Associate to Justice Banks-Smith and the attributes they believe they will bring to the positions.

**Unless an applicant specifies otherwise, applicants will be considered for both positions and need only apply once.**

**Applications close at 5.00 pm (AWST) on 1 March 2024.**

Applications for this position should be submitted via email to her Honour's Executive Assistant, Deanne Jaffé, at [ea.banks-smithj@fedcourt.gov.au](mailto:ea.banks-smithj@fedcourt.gov.au).

Enquiries may be directed to Deanne Jaffé at the above email address or (08) 6317 5409.