

## Process for jury selection

The following diagram shows the process for jury selection in the Federal Court of Australia and summarises the steps involved.

You must complete the questionnaire and return it to the Sheriff by the due date provided to you by the Court.

The Sheriff considers your questionnaire to determine if you are **disqualified** from jury service and any request to be **excused**.

The Sheriff
assesses you
as ineligible
for jury
service and
notifies you,
in writing, that
you have been
disqualified

The Sheriff
allows your
request to
be excused
from jury
service and
notifies you,
in writing, that
you have been
excused

You are assessed as **eligible** for jury service as the Sheriff has found no grounds to excuse you

You are served with a **summons** for jury service

You have an opportunity to make a request to be **excused** from jury service, by way of a **statutory declaration**, to the Sheriff

The Sheriff
allows your
request to
be excused
from jury
service and
notifies you,
in writing, that
you have been
excused

The Sheriff **refuses** your request to be **excused** from jury service

You **attend** the **Federal Court of Australia** on the date and at the time listed in the **summons**.

You form part of a jury pool

You are selected from the jury pool to go to the **courtroom** for a **jury** to be empanelled

In the **courtroom**, you have the opportunity to make a request to **Trial Judge** to be **excused** from jury service

The Trial Judge allows your request to be excused from jury service The Trial Judge **refuses** your request to be **excused** from jury service

You are **not selected** as a juror.
The Sheriff advises
if you need to
be 'available' for
further trials or if
your jury service
ends

You are **selected**as a juror. You
must attend Court,
until discharged by
the Trial Judge

YOU ARE NO LONGER REQUIRED FOR JURY SERVICE