


1:52   
  **Brittany Higgins**  

14 Mar 2019

 Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

Hello Fiona,
Just confirming that you're happy for me to start posting media monitoring stories/updates of defence and other topical issues in the full team WhatsApp group?

Absolutely thanks Brittany
I'll call you when I land I just wanted to check something with you

10:34 am 







Wonderful!

Speak with you soon then.

15 Mar 2019

Good Morning Fiona,
I wanted to clarify that the fridge is set to be moved back to its original position by Bruce's desk.
Also, were we relocating the safe




1:53   
   **Brittany Higgins**  

15 Mar 2019

Good Morning Fiona,
I wanted to clarify that the fridge is set to be moved back to its original position by Bruce's desk.
Also, were we relocating the safe within the office or would you like it taken away?

Hi Brittany the safe was going into the office the dlo's are in - my understanding is that it is a home affairs asset. And yes the fridge goes back from where it came. It will probably mean Brice will have a smaller second desk or none as the boxes must be stored there

1:33 am 

Thank you ! 

Wonderful, I'll get it sorted today.




18 Mar 2019



1:53   
   **Brittany Higgins**  

18 Mar 2019

Hi Brittany can you please set up a what's app group for the full Reynolds team (MO and EO) thanks! 

You

Hi Brittany can you please set up a what's app group for the full Reynolds team (MO and EO) thanks!

Completed as requested. 😊

You're the best!! 

21 Mar 2019

Afternoon Fiona,
I just wanted to touch base in relation to the rolling report that gets sent to PMO. Is there someone in office who is currently tasked with this at the moment?


Hi Brittany yes Linda was going to do it - can you please check with her? Originally Nicky did it but g the changes Linda was allocated the task. Apologies for slow reply it's been one of those days!

1:53   
 2  **Brittany Higgins**  

21 Mar 2019

Afternoon Fiona,
I just wanted to touch base in relation to the rolling report that gets sent to PMO. Is there someone in office who is currently tasked with this at the moment?

Hi Brittany yes Linda was going to do it - can you please check with her? Originally Nicky did it but given the changes Linda was allocated the task. Apologies for slow reply it's been one of these days! 


You

Hi Brittany yes Linda was going to do it - can you please check with her? Originally Nicky did it but given the changes Linda w...

No need to apologise!

Absolutely, I'll follow up and check that it's been completed today. ✓


31 Mar 2019


Hi Brittany, hope you've had a nice weekend with your dad, I'm not sure how long he's down for but if 


1:53 ?   
  **Brittany Higgins**  

31 Mar 2019

Hi Brittany, hope you've had a nice weekend with your dad, I'm not sure how long he's down for but if you'd like to bring him with you to talk to Linda in the morning let me know and no worries if not! Kind regards Fiona 

Me again, just clarifying because i didn't want you to misunderstand anything, it's as we discussed Friday. Linda just wants to catch up with you to see how you are as you've not caught up, look forward to seeing you, a busy week ahead!!! Best, Fiona 

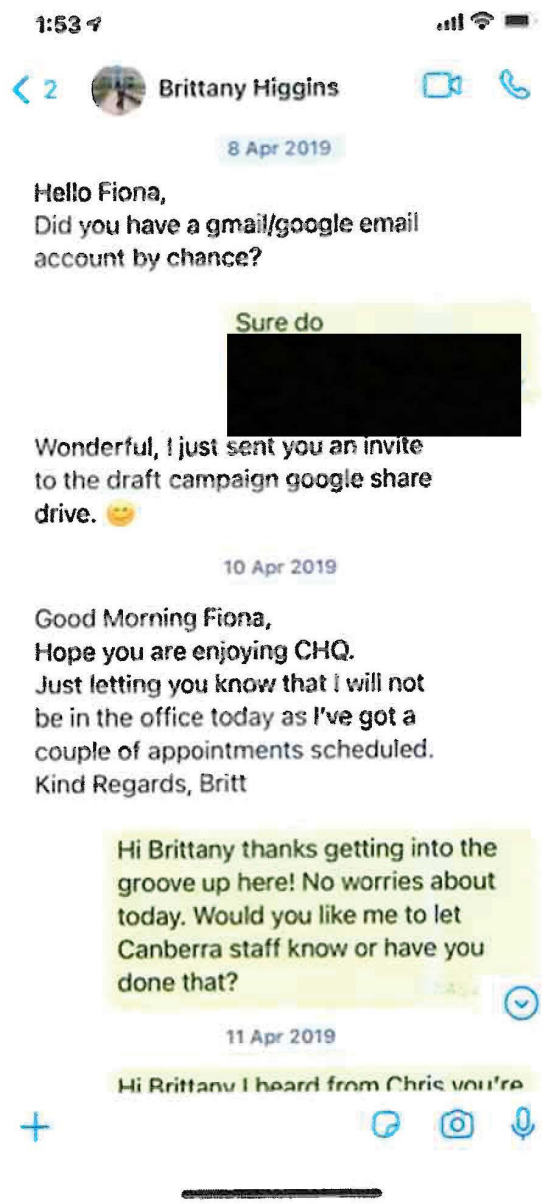
Hello Fiona,
No problems at all.
I will see you both in the morning.
Yes - very busy indeed!
Kind Regards, Brittany

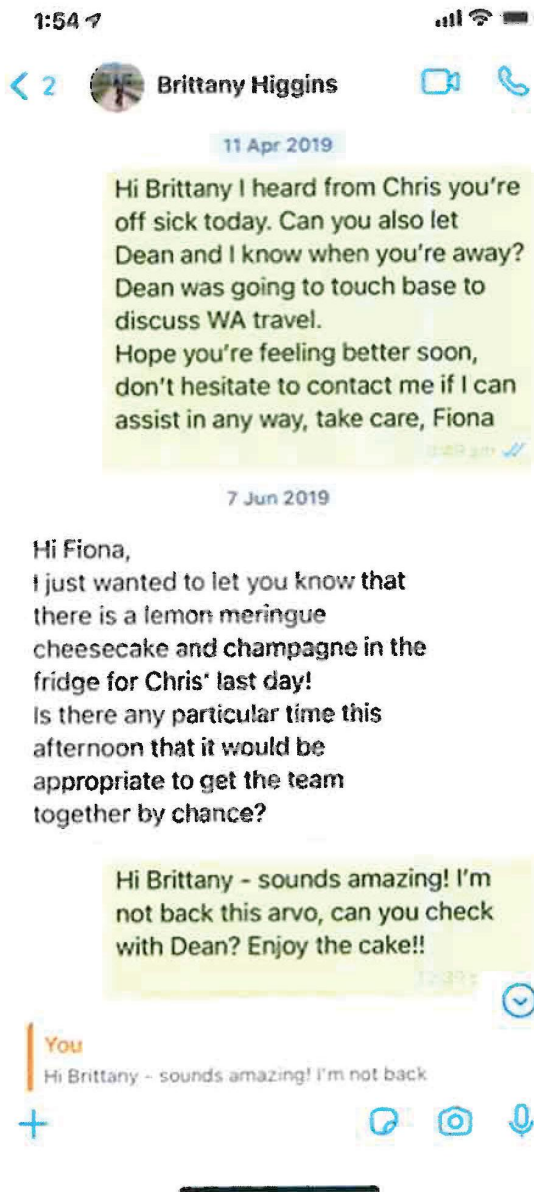
Hi Brittany see you tomorrow! Best Fiona 

8 Apr 2019 

Hello Fiona,





1:54   
   **Brittany Higgins**  


7 Jun 2019

Hi Fiona,
I just wanted to let you know that there is a lemon meringue cheesecake and champagne in the fridge for Chris' last day! Is there any particular time this afternoon that it would be appropriate to get the team together by chance?

Hi Brittany - sounds amazing! I'm not back this arvo, can you check with Dean? Enjoy the cake!!
11:39 AM ✓

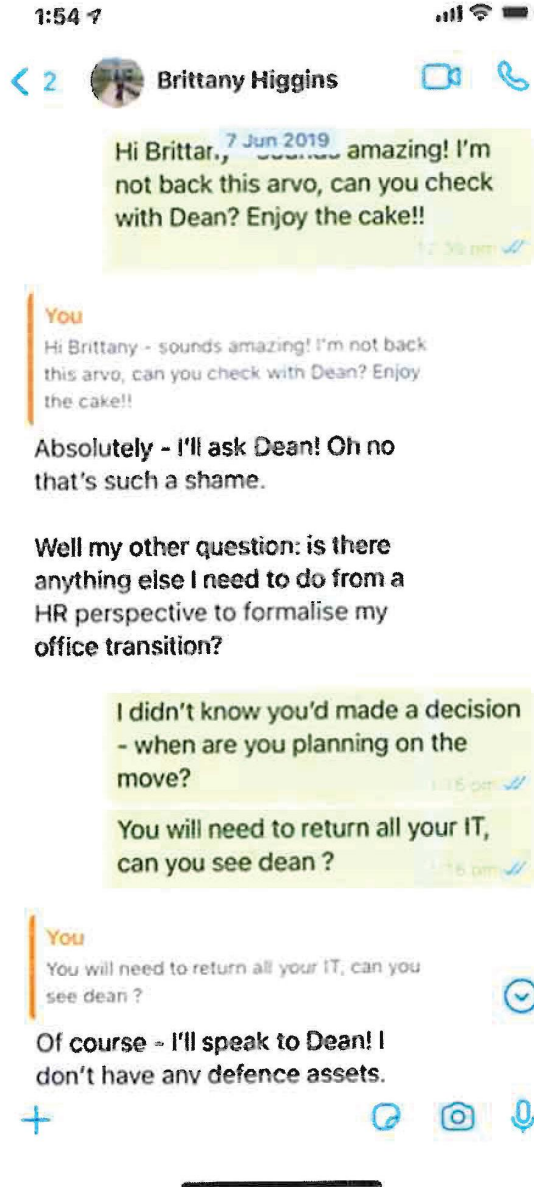
You
Hi Brittany - sounds amazing! I'm not back this arvo, can you check with Dean? Enjoy the cake!!

Absolutely - I'll ask Dean! Oh no that's such a shame.

Well my other question: is there anything else I need to do from a HR perspective to formalise my office transition? 

I didn't know you'd made a decision



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< 2  **Brittany Higgins** 🗨️ ☎️

You 7 Jun 2019
You will need to return all your IT, can you see dean ?

Of course - I'll speak to Dean! I don't have any defence assets.

All the best with your new gig 1:28 pm

Thank-you!

I wanted to say this in person but— I cannot overstate how much I've valued your support and advice throughout this period. You've been absolutely incredible and I'm so appreciative.

Thanks Brittany !! 1:35 pm

