Form CP12

Federal Court (Criminal Proceedings) Rule 2.01(1)(a)

Summons: summary criminal proceedings

No.       of 20

Federal Court of Australia

District Registry: [State]

Division: General

**[Name of Applicant]**Applicant

**[Name/s of Accused]**Accused

To the Accused

You are required to appear before the Federal Court of Australia at the time, date and place shown in the Notice of Filing and Hearing attached[Note: The Court will insert the Notice of Filing and Hearing as a coversheet when this application is accepted for filing.] to answer the charge the Applicant makes against you, as set out in the attached Information.

If you do not appear before the Court at the time and place specified below, a warrant may be issued for your arrest.

*Notes*

1. **Service:** At least 5 days before the return date for a summons to which an information is attached, the applicant must serve the accused personally with a stamped copy of the summons and information: (CP Rule 2.01(6)). See Part 7 of the CP Rules for rules about service.
2. If the accused does not appear before the Court on the return date for the summons, the Court may proceed to hear the matter in the absence of the accused as alternative to issuing an arrest warrant. (CP Rule 2.03(1))
3. If the accused appears before the Court and does not enter a plea of guilty when directed by the Court to enter a plea, the Court may: (a) give any necessary orders for the conduct of the prosecution and defence; and (b) fix a day for hearing or for the Court to give further orders. (CP Rule 2.03(2))